To setup **Student Email** on your Apple iOS device:

1. Tap **Settings**.

2. Tap **Mail, Contacts, Calendars**.

3. Tap **Add Account...**

4. Tap **Microsoft Exchange**.

5. Enter the following information:

a. Email: SWUusername@mail.swu.edu

b. Password: <your SWU password>

c. Description: SWU Email (You can choose any description you would like for the account)

6. Tap **Next**. (The account is then verified, which should take about one minute.)
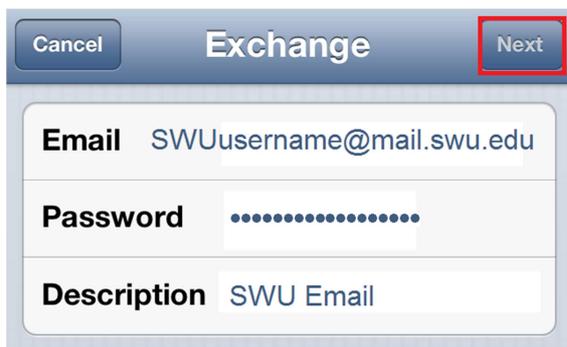
7. On the Settings screen, select which information you'd like to have synced to your iOS device. Tap **Save**.
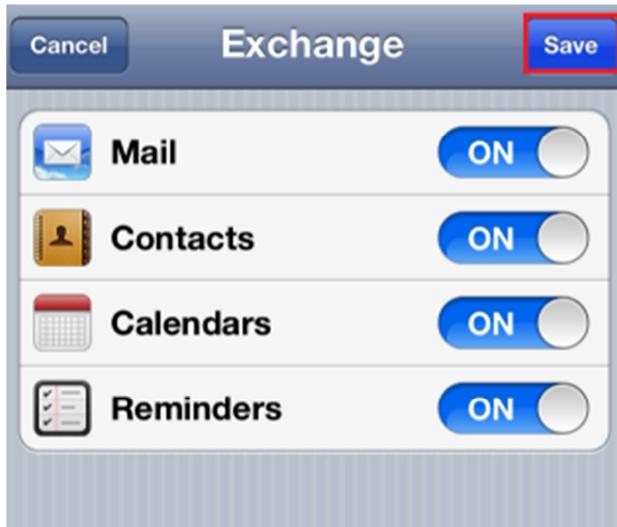
Your account is now added. You can now pull your Office 365 e-mail from the cloud.