



**SOUTHERN WESLEYAN UNIVERSITY
ADULT & GRADUATE STUDIES**

Learning Team Requirements

Learning in groups is a valued strategy used in some courses. As such, learning team assignments form a regular part of the curriculum for some courses. The faculty member reserves the right to organize teams as needed to facilitate cooperative learning based on the assigned activities. The makeup of learning teams may vary from course to course.

Each learning team member is responsible for following guidelines for operation and management of the team as outlined by the faculty member. This will help to ensure fairness and equality.

To complete learning team assignments, students may use alternative approaches and means of communication including on-line as well as face-to-face time when deemed necessary or determined appropriate by the course faculty member. For the face-to-face meetings required by a faculty member, faculty pre-approval of the meeting location is required. The faculty member is to review the locations to determine that they are conducive for the learning experiences of that individual course.

Approved locations are as follows:

- Institutional classrooms
- Corporate meeting rooms
- State and local libraries
- Institution or college libraries

Locations that are conducive must have the following characteristics:

- Individual seating area for each member of the team.
- A desk or flat surface writing area for each student.
- Adequate lighting.
- A quiet area with no ambient noise, such as loud music.
- Adequately controlled temperature to allow for the comfort of each student.
- Internet and phone service to allow students to access the university's library services.
- Adequate restroom facilities.
- Adequate parking.
- Accessibility for all students.
- Consistent with facilitating learning objectives of the specific course.

The amount of time required for any given learning team assignment may vary from course to course depending on the goals of the particular curriculum. In addition to participating in required team activities, students are encouraged to support their fellow team members and to help ensure their success.

Southern Wesleyan University reserves the right to administratively reorganize learning teams or request that learning teams be restructured to comply with university and government regulations. Faculty members *may* require records related to learning team activities which can be used as part of course grades.