



SOUTHERN WESLEYAN UNIVERSITY
ADULT & GRADUATE STUDIES – MBA and MSM DEGREES

Permission to Transfer Graduate Course Credit

Please print or type the information needed below and return the form to Academic Records SWU, PO Box 1020, Central, SC 29630. The form can also be emailed to records@swu.edu or faxed to 864-644-5971. Use a separate form for each institution from which you are seeking transfer credit. You must provide a copy of the syllabus and course description with this completed form. Note: a limit of six credits may transfer from other universities. Courses graded P/F or S/U and those with a grade lower than the equivalent of 3.0 (B) are not transferrable. For a full list of transfer requirements, please see "Transfer Policy" in the most recent Southern Wesleyan University Graduate Bulletin found on the SWU.edu website.

Credit cannot be posted until an official transcript for the course meeting all SWU requirements has been received in the Office of Academic Records. Please have an official transcript forwarded as quickly as possible upon completion of the course.

Name _____ ID# _____ Phone _____

Email _____

Student Signature: _____ Date _____

Institution _____

SWU Course Number and Title	Transfer Course Number and Title	Credits Earned	Course Dates	APPROVED (Yes or No)

Reason for non-approval:

Notes:

Dean of the School of Business: _____ Date _____